|  |  |
| --- | --- |
| LGA |  |
| Quantity of Bridge Assets |  |
| Bridge Asset Numbers |  |
| Start Date |  |
| End Date |  |
| Contact Name |  |
| Contact Email |  |
| Contact Phone |  |

**Annual Routine Maintenance Scope**

Routine maintenance is essential to preserve the longevity and functionality of our structural assets. This proactive maintenance work keeps on top of essential tasks so our assets remain safe and resilient and will include cleaning and maintenance of road surface, guardrails, superstructure, substructure as well as waterways and clearance envelopes.

Specific items to be addressed will be indicated on the following page and can differ between assets and budget periods therefore it is essential this is considered when pricing works.

Where indicated some works will require to be assessed during routine maintenance and submitted separately for quoting on a case-by-case basis. Examples include: replacement of panels, signs, guardrails, posts, termite treatment or removal of large trees/bushes. Confirmation with shire will be required prior to additional works such as these being undertaken.

Work should be undertaken and completed in accordance with the following Main Roads WA documents:

* Specification 850 - Timber Bridges
* Timber Bridge Maintenance & Refurbishment Standards (Doc 6706-02-2226)
* Structural Practice Notes (Doc 6702-02-221)

These documents can be found on the **https://www.mainroads.wa.gov.au/** website or provide upon request.

All queries and completion reports to be sent to email address above.

**Drainage**

Clean gully drains, scuppers & downpipes

Detail:

|  |
| --- |
|  |

**Road Surface & Approaches**

Clean Road Surface

Level Pavements

Repaint Lines

Repair Kerbs

Seal Cracks & Potholes

Detail:

|  |
| --- |
|  |

**Deck**

Clean Fascia Panels

Repair/Replace Panels

Clear Joints & Clean Seals

Repair or tighten bolts

Detail:

|  |
| --- |
|  |

**Guard Railing**

Clean

Repair

Replace / Tighten fixings

Detail:

|  |
| --- |
|  |

**Signs**

Install/Replace signage

Install/Replace delineators

Clean signage and delineators

Detail:

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| --- |
|  |

**Repair Scour**

Repair or protect minor scouring

Detail:

|  |
| --- |
|  |

**Remove Debris & Vegetation**

Remove debris & vegetation from:

Roadway, Guardrails and Signage

Waterways & Clearance envelope

Detail:

|  |
| --- |
|  |

**Termite inspection**

Termite inspection and treatment

Detail:

|  |
| --- |
|  |

**Routine Maintenance - Other**

Remove graffiti

Maintain artwork & landscaping

Maintain access doors & security locks

Remove Fence

Repair Fence

Maintain footpaths & handrails

Clean bearings

Other (as below)

Detail:

|  |
| --- |
|  |

**Other maintenance works**

If this box is checked, there are other periodic and/or specific works to be undertaken in conjunction with this Routine Maintenance that will be outlined in supplementary scope documentation.